

INFORMATION ABOUT ACCOMMODATION

Students with disabilities or special needs are entitled to individual accommodations to offset any disadvantages caused by their condition.

Accommodations must:

- Not reduce the academic requirements of the program.
- Not place an undue burden on the institution.

Students requesting accommodations have a responsibility to cooperate. Needs must be documented with a doctor's or specialist's report or an assessment showing which measures may help. Students must engage in dialogue with the school about feasible measures. Students who refuse to cooperate cannot request accommodations.

BAS has absolute requirements regarding attendance and academic performance. Some courses may also have non-negotiable requirements.

Applying for Accommodations

Apply as early as possible. When the school is notified, you will be invited to an initial meeting to discuss needs, rights, responsibilities, and possible measures.

The school will then:

- Approve practical accommodations
- Deny accommodations, with explanation
- Schedule a follow-up meeting with the teacher regarding academic accommodations

Accommodation agreements must be in writing and signed by both parties. They are valid for:

- One year in year 1-3
- One semester in year 4-5

This reflects the differing nature of each program, year, or course (including diploma courses that require independent work). Students must contact the school before the start of the year, semester, or diploma course. Agreements should normally be in place before the semester starts but can also be made during the semester. Exam-related accommodations must be arranged before the exam period begins. Decisions, whether approving or denying accommodations, are formal and can be appealed.

Possible Accommodations

- Physical adjustments
- Leave of absence
- Quiet workspaces
- Rest/nursing rooms
- Interpretation assistance during exams
- Extra time or guidance for written assignments

- Notification of dyslexia to examiners for take-home exams
- Extra guidance or follow-up with teachers
- Alternative exam formats
- Deferred exams (for extended illness or reduced function)
- Extended submission deadlines (up to 2 weeks)
- Supplementary work (master's: up to 2 weeks; first year: can be completed over summer, but must finish before second year)

Extended illness or reduced capacity may make completing full-time studies on schedule difficult. Students should expect to extend their studies if necessary.

External Resources

- **NAV/Assistive Technology Center:** Software for students with documented dyslexia (Lingdys for Windows, Lingpilot for Mac); long-term assistive devices.
- **Tibi:** Alternative-format textbooks (www.tibi.no; students must apply).
- **Sammen:** Guidance and courses for students with social or presentation anxiety; experienced with students with disabilities.
- **Lånekassen:** Possible conversion of loans to grants during long-term illness; additional grants if students cannot work alongside studies. Students must contact Lånekassen directly.
- **Mentor via NAV:** For students with special challenges, a mentor can provide academic and organizational support. Requires diagnosis and documentation. BAS applies on behalf of the student and manages funding; students must have an official NAV decision.